

**COMMISSIONERS' PROCEEDINGS**

November 6, 2017

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: ROB COFFMAN, Chairman, SCOTT M. HUTSELL and MARK R. STEDMAN, Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the October 16, 2017 meeting were approved as presented.

**CLAIMS** Claims for 2017 were examined and ordered paid in the total amount of \$1,623,603.67.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1342715	1342768	3,322.52
Current Expense/Small Funds	1342769	1342769	8,529.07
Current Expense/Small Funds	1342828	1342936	300,883.90
Current Expense/Small Funds	1342937	1342939	524.81
LC Noxious Weed Board	1342702	1342714	12,560.72
LC Noxious Weed Board	1342828	1342936	43.24
Enhanced 911	1342769	1342769	255.93
Enhanced 911	1342828	1342936	8,817.60
County Road	1342770	1342770	211.20
County Road	1342774	1342827	532,924.76
Solid Waste Management	1342770	1342770	400.00
Solid Waste Management	1342774	1342827	720.70
Equipment Rental/Revolving	1342774	1342827	32,027.30
Pits & Quarries	1342774	1342827	38,498.67
Payroll	171031001	171031150	683,883.25
		<b>TOTAL:</b>	<b>1,623,603.67</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	119,975.35	Employee Self Ins. Fund	220.92
Enhanced 911	9,073.53	Housing Rehab Project	136.46
LC Noxious Weed Board	12,603.96	Law Library	2,130.50
County Road	533,135.96	Lincoln County Tourism	3,069.53
Solid Waste Mgmt	1,120.70	Marine Enforcement	74,490.18
Eq Rental & Rev	32,027.30	Prof Building	1,423.44
Pits & Quarries	38,498.67	Public Health	508.20
Alcohol/Drug Services	5,658.85	REET Technology Fund	1,663.07
Auditor's M&O	440.04	Rural County Development	6,485.08
Auditor's Trust	524.81	Sex Offender Registration	3,950.94
Counseling Services	81,331.18	Sepcial Funded Svcs	220.36
Developmental Disabilities	7,085.08	Trial Court Improvement	1,731.04
Election	1,176.99	Payroll	683,883.25
Emergency Communications	1,038.28	<b>TOTAL:</b>	<b>1,623,603.67</b>

**MEETING** Brad Hudson, IS Director met to present a departmental update that included a review of the current projects, an update on the new computers in the patrol vehicles and an update on the 911 servers and the need for the funding to update the servers and software as soon as possible.

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**AFFIDAVIT OF PUBLICATION** Verification of the publication of a Notice of Public Hearing regarding 2018 Preliminary Budget was provided by The Davenport Times.

**PRELIMINARY BUDGET MEETINGS** The following Department Heads met to discuss 2018 preliminary budgets for their departments: Brad Hudson, IS; Kevin Hupp, Weed Board; Ed Dzedzy, Public Health; Peggy Semprimoznik, Clerk; Dan Johnson, District Court; Rick Becker, Public Works; Jeff Barkdull, Prosecuting Attorney; John Strohmaier, Superior Court Judge; Mark Hammond, Assessor; Bridget Rohner, WSU Extension; Cathy Christian, Developmental Disabilities; Linda Fisher, Treasurer; Wade Magers, Sheriff; Gerry Stiles, Fair Board; Shelly Johnston, Auditor and Chief Accountant Rhonda Luiten was also present for all meetings. Bill Dehler will present his Juvenile Court Services budget at a later date.

**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a Porcupine Bay Road update, an Old

Coulee Road Project update, an update on the Hawk Creek Road Project as well as a Solid Waste update.

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**REIMBURSABLE WORK REQUEST** A reimbursable work request between the City of Davenport and the Public Works Department for screened sand was signed.

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**CONTRACT AND CONTRACT BOND** A Contract and contract bond between Lincoln County and High Mountain Construction Inc. were signed to allow for blasting the Booker Quarry Site.

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**COMMISSIONERS' ORDER 17-12** The Commissioners, by Order 17-12, authorized a refund of a fee for the Planning Department in the amount of \$40.00 to Country Homes Power.

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**COMMISSIONERS' ORDER 17-13** The Commissioners, by Order 17-13, authorized a refund of a fee for the Planning Department in the amount of \$150.00 to Kylee Peone.

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**RESOLUTION 17-21** The Commissioners, by Resolution 17-21, approved an interfund loan from Equipment Rental and Revolving in the amount of \$250,000.00 to allow for expenses incurred for blasting a pit.

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**CONTRACT AMENDMENT** Contract Amendment No. 14 to the Consolidated Contract with the Lincoln County Public Health Department and Department of Health was present for Chair signature to allow for additional funding in the amount of \$8,575.00 to support various programs within Public Health.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

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**AGREEMENT** A Dispatch Service Agreement between Lincoln County and Odessa Memorial Healthcare Center was signed to allow for dispatch services in the amount of \$1,791.08 a year.

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**CONTRACT** A contract between Lincoln County and RailWorks Track Systems Inc. was signed to allow for RailWorks to perform services for the PCC Railroad CW Branch Phase 2 Track Project in the amount of \$1,289,807.50.

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**CONTRACT** A contract between Lincoln County and Inland Elevator was signed by the Chairman to allow for elevator repair services for the courthouse elevator.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract out of session as previously approved.

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**SITE LEASE** A sight lease agreement between Lincoln County Sheriff's Office and Rexel Farms Inc. was presented for Chair signature to allow for an update to the rent section of the original lease agreement. The new rent amount will be \$750.00 with a 3% increase each year thereafter for allowing a repeater tower to be on Rexel Farms property.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the site lease.

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**CONTRACT AMENDMENT** A contract amendment between Lincoln County and Spokane County was presented for Chair signature to allow for Substance Use Disorder (SUD) Outpatient Services.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the contract amendment.

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**REVOCATION OF COMMISSION** A Revocation of Commission was received for Roland Singer as a Detective.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Dain Harden, Commissioned Deputy Sheriff.

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**APPOINTMENT & OATH OF OFFICE** Appointment and Oath of Office was received for Roland Singer, Sergeant.

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**NOTIFICATION** Wade Magers, Sheriff submitted a notification regarding the hire a new Commissioned Officer.

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**LETTER** A letter was received from Chris Reykdal, Superintendent of Public Instruction, certifying the 2018 tax levy authority for School Districts in Lincoln County.

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**REQUEST** A request for a liquor license for the Friends of the Lincoln County Fair was submitted for Chair signature from the Washington State Liquor and Cannabis Board.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the License request.

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**NOTIFICATION** Wade Magers, Sheriff submitted a notification regarding the promotion of Roland Singer to Sergeant.

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**MEDICAL PLAN APPROVAL** A notice of approval was submitted for Chair signature regarding the medical coverage for the LEOFF 1 coverage for 2017.

**MOTION** By unanimous vote, the Commissioners authorized the Chair to sign the plan document.

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**RESPONSE LETTER** The State Auditor's Response Letter was submitted to the State Auditor's Office as required after the audit has been performed.

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**EXIT CONFERENCE NOTICE** The State Auditor's Exit Conference documents were presented for review after the State Auditor's Exit Conference.

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**INVOICE** Quality Paving submitted an invoice for the first round of paying/asphalt work that was done in the parking lots of the county buildings.

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**MEETING** Margie Hall, EDC Director met to present a departmental update that included a review of the CERB Grant funding for the fair and a request for \$20,000.00 in lodging Tax funds to be used for Tourism for Lincoln County in 2018.

**MOTION** By unanimous vote, the Commissioners authorized the use of the \$20,000.00 in Lodging Tax Money to be used for tourism in 2018.

**Meeting Recessed** to reconvene on Tuesday, November 7, 2017 at 9:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 7, 2017 with all members present.

**MEETING** The Board met with Shelly Johnston, Auditor and Rhonda Luiten, Chief Accountant to further review the 2018 budget and complete the final budget hearings for the Auditor's small funds.

**Meeting Recessed** to reconvene on Wednesday, November 8, 2017 at 11:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 8, 2017 with all members present.

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**LETTER** A letter was received from Mike Piper, Fire Commissioner for Fire District 5 requesting to purchase the surplus generator and switch for \$200.00.

**MOTION** By unanimous vote, the Commissioners approved the request to purchase the generator and switch.

**Meeting Recessed** to reconvene on Thursday, November 9, 2017 at 10:00 a.m. for further business.

**Meeting Reconvened.** The meeting was reconvened on November 8, 2017 with all members present.

**MEETING** The Board met with Shelly Johnston, Auditor and Rhonda Luiten, Chief Accountant to further review the 2018 budget and look at current revenue and expenditures for 2017.

With no further business, the meeting was adjourned to meet again in Regular Session on November 20, 2017.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners these 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> days of November, 2017.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - ROB COFFMAN

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