

NEXT REGULAR MEETING DATE:

*****Daytime Meeting*** Wednesday, October 15th, 2008, 1:30 PM – 4:30 PM, at Lincoln County Public Works Department in Davenport.**

Minutes from the WRIA 53 Monthly Meeting
LOWER LAKE ROOSEVELT WATERSHED PLANNING UNIT
Lincoln County Public Works
Davenport, WA

August 20th, 2008 1:30 PM – 3:30 PM

IN ATTENDANCE: (21)

Gene St.Godard, WNR Group	Jaime Short, Ecology
Courtney Harder, Lincoln County Planning	Mimi Wainwright, Ecology
Loren Brown, Whitestone Land Mngmnt	Richelle Brown, Landowner
Joel Jahn, Landowner	Warren Damschen, Lakeview Water Co.
Scott Hutsell, Landowner	Scott Cave, GWMA
Lon Ottosen, USBR	Fred Bell, City of Davenport
Jim DeGraffenreid, Lincoln Co. Planning	Andy Lampe, Okanogan Co. Commissioner
Dennis Maier, Lake View Subdivision	Jed DeBard, Seven Bays

SESSION CALLED TO ORDER:

Gene St.Godard with WNR Group, facilitator for the WRIA 53 Planning Group, opened the meeting at 1:40 PM. Gene thanked the group for attending the monthly Planning Unit meeting for WRIA 53. Gene gave a brief overview of how the meeting would be conducted, and then began the meeting by making sure everyone had a copy of the agenda for the meeting and a copy of the meeting summary from the 7/16/08 PU meeting.

Introduction of Participants

Gene opened the floor for people attending the meeting to introduce themselves and who they were representing. Introductions were made around the room. It appeared there was a diversified group of water users who were attending the meeting. The list of participants is presented above.

MEETING DISCUSSION AND COMMENT:

Review and Acceptance of Minutes

Gene asked the participants to review the 7/16/08 meeting summary and provide any comments and/or corrections. No edits were noted on the Meeting Summary and the group accepted them as prepared. Gene also asked if there were any edits and or comments on the proposed agenda. Hearing no comments, he began the meeting.

Old Business

Gene informed the group that all initiating governments had signed the inter-local agreement to conduct Phase 2 watershed planning. An original copy was provided to Mimi and Jaime with Ecology for their file.

Gene also informed the group that the invitation letter to Ecology to participate as a voting member had been completed by Lincoln County and mailed to Jay Manning at Ecology's Olympia office.

Final Review of Water Quantity Grant Application

As requested by the PU, Gene presented the finalized scope of work and estimated budgets for the water quantity technical assessment grant. General discussion was held on the tasks which may be undertaken for the technical assessment.

Gene informed the group that he had met with the Lincoln County Commissioners and reviewed the grant application with them. The commissioners liked the general scope of work and agreed to sign the grant application upon approval by the Planning Unit.

The group went through the tasks and several minor edits were made to the grant application. Some discussion was held as to whether to break apart the contracted scope as to just hiring a facilitator separately from the technical consultant. The group agreed that it would be best to keep it together as one team of consultants. After review of the grant application, the Planning unit was in agreement of the tasks outlined in the Phase 2 grant application.

Mimi informed the group that Ecology will be conducting a meeting on September 8th, 2008 and at that time will review the grant applications. She informed the group that an approval of the grant should be known during that week.

Motion by Loren Brown, Second by Scott Hutsell: “*Motion to accept the Phase 2 Water Quantity Grant application as amended and have Lincoln Commissioners sign application*”.
Motion PASSED by consensus.

Action to be taken:

⇒ *Gene and Jim D. to finalize the grant application and get to Lincoln County Commissioners for signature and submittal to Ecology.*

Review of Water Storage Grant Application

As requested by the PU, Gene prepared the Water Storage technical assessment grant application. During preparation, Gene noticed that there were several questions that were directly related to the results of the Water Quantity Level 1. A general discussion was held that it may be better to wait on submitting the grant application until completion of the Phase 2 Level 1 Technical Assessment. Mimi with Ecology agreed that this may be more appropriate. A question was raised that if we waited, would that affect our chances of funding. Mimi said it shouldn't, however, no funding is guaranteed. The group agreed that they should not submit the application at this time, but be prepared to submit the application at the end of the Level 1 Technical Assessment.

Discussion on Phase 2 Technical Consultant Selection

At the July meeting, a technical consultant/RFP selection committee was established. This committee is comprised of: Jim DeGraffenreid, Jaime Short, Greg Behrens, Loren Brown, Penny Rosenberg, and Scott Hutsell. The group held a discussion on how the project should be advertised and the RFP's reviewed. The following schedule was agreed upon by the Planning Unit:

- Lincoln County to be advertised in Wilbur paper, Spokesman Review, and the DJC for a two week period (week of 9/8 and 9/15).
- Proposals from contractors will be due by 4 PM on 9/29/08.
- RFP Committee to review the proposals from 10/1/08 to 10/7/08.
- RFP Committee to narrow down submittals to 2-3 contractors based on qualifications and email those proposals to the Planning Unit.
- Planning Unit to perform interviews at their 10/15/08 meeting. Meeting to be scheduled from 1:30 to 4:30 PM.

Public Comment

After completion of business, Gene opened the meeting to public comment and discussion. No public comment was offered.

Setting of Next Meeting Time

A discussion was held on scheduling the next meeting. Due to the contractor selection process and no immediate pending business, the group suggested canceling the September meeting and reconvening in October. A suggestion was made that a meeting should be held in September if a

speaker or two could be scheduled. Gene said he would look into scheduling speakers, and if some were available, he would send out a notice to the group. If not, it was determined that the next meeting will be scheduled for October 15th, 2008 from 1:30-4:30 pm. The meeting will be held at Lincoln County Public Works Building in Davenport.

Actions Completed

Acceptance of July meeting minutes
Finalize the Phase 2 Water Quantity Grant Application

Actions Needed

- Gene to finalize Phase 2 grant application for each the Water Quantity technical element.
- Gene to assist lead agency to prepare RFP and final scope of work.

Adjournment

The meeting was adjourned at 3:25 PM. If you have any questions please call Gene St.Godard at (509) 468-4876 or send an email message to Gene at stgod@comcast.net