

COMMISSIONERS' PROCEEDINGS

October 21, 2013

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK STEDMAN Commissioners and Marci Patterson, Deputy Clerk of the Board.

COMMISSIONER REPORTS The Commissioners presented their various committee reports.

MINUTES Minutes of the October 7, 2013 meeting were approved as presented.

CLAIMS Claims were examined and ordered paid in the total amount of \$275,708.64.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1314258	1314259	2,599.36
Current Expense/Small Funds	1314371	1314467	156,143.07
LC Noxious Weed Board	1314251	1314257	5,215.25
LC Noxious Weed Board	1314258	1314259	12.89
Enhanced 911	1314371	1314467	3,725.82
County Road	1314292	1314370	40,658.98
Solid Waste Management	1314292	1314370	11,353.73
Equipment Rental/Revolving	1314292	1314370	54,213.58
Pits & Quarries	1314292	1314370	1,785.96
		TOTAL:	275,708.64

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	71,690.68	Developmental Disabilities	1,003.82
Enhanced 911	3,725.82	Election	9,181.34
LC Noxious Weed Board	5,228.14	Emergency Communications	2,631.87
County Road	40,658.98	Employee Self Ins.	21,767.10
Solid Waste Mgmt	11,353.73	Law Library	5,303.19
Equip Rental & Rev	54,213.58	Lincoln County Tourism	1,242.00
Pits & Quarries	1,785.96	Marine Enforcement	255.46
Alcohol/Drug Services	5,097.07	Public Health	1,628.66
Auditor's M&O	271.93	Sex Offender Registration	294.68
Capital Improvements	35,601.20	Treasurer's M&O	13.12
Counseling Services	337.31	Trial Court Improvement	212.88
County Fair	10.12		
Crime Victims	2,200.00	TOTAL:	275,708.64

PAYROLL CHANGE NOTICES Payroll Change Notices were approved as presented.

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MEETING Wade Magers, Sheriff met to present a departmental update that included a review of the current budget status and notification regarding the 2013 Lincoln County Comprehensive Emergency Management Plan and a request to have the Board sign the plan signature page.

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PLAN A signature page from the Emergency Management Plan was signed and submitted with the rest of the documentation to the state for review.

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MEETING Jan Wigen, Alcohol/Drug Center Director met to present an update on the current status of the budget and to request to hire an 18 hour position for extra help in the office.

MOTION By unanimous vote, the Commissioners approved the request to hire an employee at 18 hours a week.

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MEETING Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update, guardrail installation update, WRAG update, Old Coulee Project update and a solid waste update. The Director also submitted a notification to advertise for the 6 Year TIP and a request for a Franchise from Grant County PUD.

MOTION By unanimous vote, the Commissioners approved moving forward the Franchise request and will set a date for a public hearing.

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AGREEMENT A local agency agreement from the Washington State Department of Transportation was presented for Chair signature regarding the Hawk Creek Road Reconstruction No. G-1020 Project.

MOTION By unanimous vote, the Commissioners authorized the Chair to sign the agreement.

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LOCAL AGENCY FEDERAL AID PROSPECTUS The Local Agency Federal Aid Prospectus for the Hawk Creek Road Reconstruction Project was presented for the Chairman's signature.

MOTION By unanimous vote, the Commissioners authorized the Chairman to sign the Local Agency Federal Aid Prospectus.

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RESOLUTION 13-11 The Commissioners, by Resolution 13-11, authorized an interfund loan from Pits & Quarries in the amount of \$53,000.00.

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MEETING Lynne Kuchenbuch, Family Resource Center Executive Director met to present an update on the current status of the budget and to request to funds from the Homeless Housing Account and from the Affordable Housing Account. Funds from the Affordable Housing account will go toward the purchase of fencing around the domestic violence shelter.

MOTION By unanimous vote, the Commissioners approved the requests for funds in the amount of \$80,000.00 from the Homeless Housing Account and \$10,000.00 from the Affordable Housing Account.

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COMMISSIONERS' ORDER 13-12 The Commissioners, by Order 13-12, appointed Dean Ruud to the Planning Commission for a term to expire on December 31, 2016.

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RESOLUTION 13-12 The Commissioners, by Resolution 13-12, approved a budget extension for the Public Health Department in the amount of \$1,000.00 for unanticipated revenues.

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AGREEMENT An agreement between Lincoln County Alcohol/Drug Center and State of Washington Department of Corrections was presented for Chair signature to allow for the continuation for Chemical Dependency services within Lincoln County.

MOTION By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

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POLICY AND PROCEDURE Chapter 17 of the Lincoln County Policy and Procedures Handbook was reviewed by the Board.

MOTION By unanimous vote, the Commissioners approved adopting the updated chapter of the handbook.

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REQUEST Wade Magers, Sheriff submitted a request to surplus and junk an HP color printer that was no longer usable.

MOTION By unanimous vote, the Commissioners approved the request to surplus the printer.

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REQUEST Shelly Johnston, Auditor submitted a request to surplus and junk an HP deskjet printer and a Winbook laptop computer from the Counseling Services that are no longer usable.

MOTION By unanimous vote, the Commissioners approved the request to surplus the printer and laptop.

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NOTIFICATION A notification was received from the Department of Labor and Industries regarding the affidavit of wages paid for the Courthouse Power Assist Door that Halme Builders Inc. worked on.

MOTION By unanimous vote, the Commissioners approved the notification.

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NOTIFICATION A notification was received from the City of Sprague regarding a petition to annex a portion of property in Sprague.

MOTION By unanimous vote, the Commissioners approved the notification and the request to continue with the petition process with the City of Sprague.

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REQUEST Shelly Johnston, Auditor submitted a request to hire for the recording position at a Step 2 if need be.

MOTION By unanimous vote, the Commissioners approved the request to hire at a Step 2.

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LIQUOR LICENSE APPLICATION A liquor license application notice was received from the Washington State Liquor Control Board for Lake Roosevelt Shores Vineyard and Winery.

MOTION By unanimous vote, the Commissioners approved the application notice.

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NOTIFICATION Wade Magers, Sheriff submitted a notification regarding the traffic policing numbers for July, August and September of 2013.

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AGREEMENT A Law Enforcement Agreement between Lincoln County and the City of Davenport was signed for a term of three years to end on December 31, 2016.

With no further business, the meeting was adjourned to meet again in Regular Session on November 4, 2013.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 21st of October, 2013.

CLERK OF THE BOARD - SHELLY JOHNSTON

CHAIRMAN - SCOTT M. HUTSELL
