

**COMMISSIONERS' PROCEEDINGS**

September 16, 2013

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK STEDMAN Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports. The Board also had a discussion regarding the medical benefit amount and the medical coverage for employees for 2014.

**MOTION** By unanimous vote, the Commissioners approved allowing an additional medical plan to the employee medical options and approved a benefit amount to each qualified employee in the amount of \$600.00 per month.

**MINUTES** Minutes of the September 3, 2013 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$256,889.85.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1313587	1313591	13,117.80
Current Expense/Small Funds	1313705	1313859	134,675.75
Current Expense/Small Funds	1313860	1313860	3,829.05
LC Noxious Weed Board	1313638	1313643	6,256.48
LC Noxious Weed Board	1313860	1313860	6.64
Enhanced 911	1313705	1313859	3,359.52
County Road	1313586	1313586	150.00
County Road	1313644	1313704	10,396.58
Solid Waste Management	1313644	1313704	14,965.55
Equipment Rental/Revolving	1313644	1313704	50,546.08
Pits & Quarries	1313644	1313704	12,454.86
Watershed Management	1313611	1313612	7,131.54
		<b>TOTAL:</b>	<b>256,889.85</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	77,528.21	DARE	88.12
Enhanced 911	3,359.52	Developmental Disabilities	967.44
LC Noxious Weed Board	6,263.12	Election	208.04
County Road	10,546.58	Emergency Communications	7,584.61
Solid Waste Mgmt	14,965.55	Employee Self Ins.	42,674.22
Equip Rental & Rev	50,546.08	Marine Enforcement	1,263.49
Pits & Quarries	12,454.86	Public Health	894.16
Alcohol/Drug Services	1,202.85	Treasurer's M&O	11.50
Auditor's M&O	704.64	Trial Court Improvement	1,711.05
Capital Improvements	12,393.26	Veterans Assist	354.06
Counseling Services	111.47	Watershed Management	7,131.54
County Fair	400.98	Youth Program-Coop	144.50
Crime Victims	3,380.00	<b>TOTAL:</b>	<b>256,889.85</b>

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

**MEETING** Shelly Johnston, Auditor met to present a departmental update that included a review of the current budget status.

**MEETING** Linda Fisher, Treasurer met to present an update on the current status of the budget and the cash balance of specific departments.

**MEETING** Margie Hall, EDC Director met to present an update on the current EDC projects and any upcoming meetings that she will be attending.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update, guardrail installation update, WRAG update, Old Coulee Project update and a solid waste update. There was also discussion regarding the Solid Waste tipping fees in each county and a possible increase to the Lincoln County tipping fees.

**MOTION** By unanimous vote, the Commissioners approved a 2½% increase to the current tipping fees in Lincoln County.

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**AGREEMENT** An agreement between Lincoln County Public Works and Ryan Lewis was presented for Chair signature to allow the county access to a water source on Mr. Lewis' property for maintenance and/or construction of roads in Lincoln County.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

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**REIMBURSABLE WORK REQUEST** A reimbursable work request between the Town of Almira and the Public Works Department to stripe a portion of Hanson Station Road was signed.

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**AGREEMENT** An agreement between Lincoln County and the Department of Transportation was presented for Chair signature regarding the Federal Lands Access Program Match for the Hawk Creek Road Improvement Project.

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**RESOLUTION 13-09** The Commissioners, by Resolution 13-09, authorized a budget extension to the Sheriff's Jail Budget in the amount of \$35,000.00.

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**AGREEMENT** An agreement between Lincoln County Juvenile Court Services and the Department of Ecology was presented for Chair signature regarding funding for the Community Litter Cleanup Program.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

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**ORDER GRANTING FRANCHISE** The Order Granting Franchise 12-03 was signed for Yellowstone Pipe Line Company and was then recorded in the Auditor's Office.

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**GRANT AMENDMENT** A grant agreement amendment between Lincoln County and the Department of Ecology was presented for Chair signature to allow for funding to cover the costs for health department to enforce solid waste regulations in Lincoln County.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the grant agreement.

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**AGREEMENT** A business associate contract between Lincoln County and EBMS was presented for Chair signature to allow for administrative coverage for all PHI and HIPAA regulations for the LEOFF 1 medical health plans.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

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**AGREEMENT** A business associate contract between Lincoln County and EBMS was presented for Chair signature to allow for administrative coverage for all PHI and HIPAA regulations for the active employees medical health plans.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

**DISCUSSION** The Board held a discussion regarding the current maximum wage amount for part time employees. The current maximum amount is \$20.00 per hour and the Board discussed increasing the amount to \$25.00.

**MOTION** By unanimous vote, the Commissioners approved increasing the maximum wage amount for part time employees to \$25.00 per hour and approved signing a Commissioners' Order at the next regular meeting.

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**AUDIT RESPONSE LETTERS** Response letters from the Auditor and the Prosecuting Attorney addressed to the Washington State Auditor in regards to the county's state audit were presented.

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**LETTER** A support letter for the Columbia Basin Ground Water Management Area (GWMA) 2013-2015 Project Proposals for the City of Othello and the City of Moses Lake was addressed to the Department of Ecology was signed.

With no further business, the meeting was adjourned to meet again in Regular Session on October 7, 2013.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 16<sup>th</sup> of September, 2013.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - SCOTT M. HUTSELL

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