

**COMMISSIONERS' PROCEEDINGS**

August 19, 2013

The Board of Lincoln County Commissioners met this day in Regular Session in their office with the following present: SCOTT M. HUTSELL, Chairman, ROB COFFMAN and MARK STEDMAN Commissioners and Marci Patterson, Deputy Clerk of the Board.

**COMMISSIONER REPORTS** The Commissioners presented their various committee reports.

**MINUTES** Minutes of the August 5, 2013 meeting were approved as presented.

**CLAIMS** Claims were examined and ordered paid in the total amount of \$401,711.24.

CLAIM	WARRANT	WARRANT	TOTAL
Current Expense/Small Funds	1313238	1313341	160,302.75
LC Noxious Weed Board	1312152	1313159	10,613.78
Enhanced 911	1313238	1313341	4,122.56
County Road	1313160	1313237	121,640.48
Solid Waste Management	1313160	1313237	16,141.48
Equipment Rental/Revolving	1313160	1313237	86,991.81
Pits & Quarries	1313160	1313237	1,898.38
			<b>401,711.24</b>

The claims listed above were distributed to the various funds indicated below:

FUND	TOTAL	FUND	TOTAL
Current Expense	49,356.94	DARE	1,125.00
Enhanced 911	4,122.56	Developmental Disabilities	1,516.79
LC Noxious Weed Board	10,613.78	Election	4,975.25
County Road	121,640.48	Emergency Communications	15,480.10
Solid Waste Mgmt	16,141.48	Employee Self Ins. Fund	35,107.48
Equip Rental & Rev	86,991.81	Law Library	157.80
Pits & Quarries	1,898.38	Prof Building	19,051.73
Alcohol/Drug services	380.55	Public Health	3,715.30
Auditor's M&O	5,109.67	Trial Court Improvement	219.10
Counseling Services	111.47	Youth Program-Coop	243.58
County Fair	21,251.99		
Crime Victims	2,500.00	<b>TOTAL:</b>	<b>401,711.24</b>

**PAYROLL CHANGE NOTICES** Payroll Change Notices were approved as presented.

**MEETING** Shelly Johnston, Auditor met to present a departmental update that included a review of the asphalt and concrete projects and an update on the current budget status.

**MEETING** Wade Magers, Sheriff met to present an update on the current status of the repeaters that are being purchased and installed.

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**MEETING** Paul Stoker, GWMA Executive Director met to present an update on the GWMA and to discuss the 2013-2015 Columbia Basin GWMA Project Summary.

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**MEETING** Ed Dzedzy, Public Health Administrator, Liz Richards and Maggie Douglas, Local Students met to present an update on a new organization called Lincoln In Action (LIA) and what the organization will be doing within Lincoln County and how they will get the youth within the county involved with LIA. The group also presented a draft copy of the proposed bylaws for LIA.

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**RESOLUTION 13-07** The Commissioners, by Resolution 13-07, established county wide alcohol advertising regulations as set by Washington Administrative Code.

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**RESOLUTION 13-08** The Commissioners, by Resolution 13-08, adopted the 2014 budget calendar.

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**AGREEMENT** An agreement between Lincoln County Public Health and Lincoln Hospital District #3 was presented for Chair signature to allow for the new requirements and management around sharing health care information and records.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement.

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**AGREEMENT AMENDMENT** An agreement amendment between Lincoln County and WSU was presented for Chair signature to allow for the changes to the general terms and conditions section of the agreement.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the agreement amendment.

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**CONTRACT** A business associate contract between Lincoln County and EmSpring was presented for Chair signature to allow for administrative coverage for all PHI and HIPAA regulations for the medical health plans.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the contracts.

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**MEMORANDUM** A memorandum was submitted from Public Works account Receivable Department requesting permission to write off an invoice in the amount of \$1,034.71 to Krystal Stam due to non payment.

**MOTION** By unanimous vote, the Commissioners approved the request to write off the invoice.

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**REPORTING** Wade Magers, Sheriff submitted the traffic reporting numbers for April, May and June of 2013.

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**MEMORANDUM** Shelly Johnston, Auditor submitted a request to hire a full time recording employee in the Auditor's Office.

**MOTION** By unanimous vote, the Commissioners approved allowing the Auditor to hire a full time employee as long as half of the funding comes from the Auditor's M&O budget.

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**LIQUOR LICENSE APPLICATION** A liquor license application notice was received from the Washington State Liquor Control Board for Lake Roosevelt Shores Vineyard and Winery.

**MOTION** By unanimous vote, the Commissioners approved the application notice.

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**LETTER** A support letter was presented for Chair signature regarding the proposed Spokane County Evaluation & Treatment & Crisis Stabilization Facilities as a part of the Regional Support Network.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the support letter.

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**MEETING** Rick Becker, Public Works Director met to present a departmental update that included a personnel update, a project update, guardrail installation update, WRAG update, Old Coulee Project update and a solid waste update. The Director also presented a letter regarding updates from the Dept. of Ecology on the tire removal and a letter from Nicholls Engineering regarding the Miles Creston Bridge #76301 inspection. The Director requested to have the Pre-Application paperwork for Federal Assistance for the new shop in Davenport to be signed out of session once they are completed.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the pre-application out of session.

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**REIMBURSABLE WORK REQUEST** A reimbursable work request between the city of Davenport and the Public Works Department for re-crack patching Davenport Airport and Taxi way within the city was signed.

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**CONTRACT** A professional service contract between Lincoln County and Hart Crowser, Inc. was presented for Chair signature regarding chemical and biological remediation services at the South Wilbur Petroleum Contamination Site.

**MOTION** By unanimous vote, the Commissioners approved allowing the Chair to sign the contract.

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**APPLICATION** The pre-application documents for Federal Assistance for the new Davenport mechanical shop was signed by the Chair out of session as approved.

**MEETING** Keith Allen, Citizen met to discuss the road conditions out by his home and wanted to know if there was a road grading schedule or when the roads out by him would be graded again. The Public Works Director noted that as soon as there was any moisture on the ground that all the Public Works crews would be out grading.

**MEETING** Wade Magers, Sheriff met to discuss the new jail software upgrades. The Sheriff requested to spend \$15,000.00 from his jail revenue to help cover the costs of the new software.

**MOTION** By unanimous vote, the Commissioners approved allowing the Sheriff to spend \$15,000.00 from his jail revenue for the new software upgrades.

With no further business, the meeting was adjourned to meet again in Regular Session on September 3, 2013.

The preceding pages Z. XXX - Z. XXX are a correct summary of all business transacted by the Board of Lincoln County Commissioners this 19<sup>th</sup> of August, 2013.

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CLERK OF THE BOARD - SHELLY JOHNSTON

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CHAIRMAN - SCOTT M. HUTSELL

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